



Arrival date:
Reference number:

Swedish personalnumber: _____

Application for study adjustments – regarding student with disabilities

Student	
Name:	_____
NAIS-UMU-:	_____

Course	
Course name:	_____
Course Code:	_____
Semester:	_____

Enter the recommendations in your Decision on educational support that you want to use (approval/rejection of recommendations is filled in by the examiner) If you have been recommended a computer or extended writing time for the classroom exam, you do not need to apply for it in this form, but you do need to report this to marianne.nilsson@umu.se no later than 10 working days before the examination.

What you have been granted, you do not need to apply for in this form, but it is important to inform the course coordinator.

NB. Inform the student administration which adjustments you want to use at your written examination at least 10 workings days before the exam.

Adjustment/pedagogical support during written examination (To be completed by student)	Approved	Rejected
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Department of Ecology and Environmental Science
Umeå universitet, SE-901 87 Umeå

Adjustment/pedagogical support during the course (excl. written examination) (To be completed by student)	Approved	Rejected
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Signature:

Name of signatory:

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Examinators reason for rejection (Obligatory in all rejected cases)

Place and date:

Signature examiner:

Name of singatory:

<p>Processed by: _____ Date: _____</p> <p>Copy of the decision has been sent posted to the student: <input type="checkbox"/></p> <p>Copy of the decision has been handed over to the student personally: <input type="checkbox"/></p> <p>The original document is kept in a diary at the department, a copy is sent by regular post if it is not handed out personally to the student.</p> <p>Can't be sent digitally due to GDPR.</p>
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Appendix 2 – Appeal

Students can appeal to the Higher Education Appeals Board if the decision to reject their application for study situation adjustments and/or adjusted examinations is in breach of Chapter 1, Section 4, point 3 of the Discrimination Act (2008:567).

How to submit an appeal

Should you wish to appeal the decision, you can write to the Higher Education Appeals Board.

The appeal itself, however, must be sent to Umeå University, Registry and Archives, 901 87 Umeå or registrator@umu.se. We must receive your appeal within three weeks from the day you were informed of the decision.

Your letter of appeal must include the following:

- which decision you want to appeal
- the date the decision was made
- the alteration you desire
- your name
- your personal identity number
- your address
- your telephone number.

What happens after you have submitted an appeal?

When Umeå University receives your appeal, we will check whether it has arrived in time. Only appeals submitted in time will be considered. If your appeal was submitted in time, we will investigate whether the decision can be altered in the way you desire. Irrespective of whether or not the decision is eventually altered, your case will be delegated to the Higher Education Appeals Board. Once the Higher Education Appeals Board has reviewed your appeal, it will inform you of its decision.