



The Faculty of Social Sciences instructions for applications for appointment as lecturer

The instructions for applications for appointment as lecturer includes qualification requirements for appointment as lecturer at The Faculty of Social Sciences as well as instructions of the format of the application.

Qualification requirements for appointment as lecturer

When making appointments, attention must be paid only to objective factors such as service merits and expertise (Chapter 12, Section 5 of the Instrument of Government). Expertise must be a primary consideration, unless there are special reasons for doing otherwise (Section 4 of the Public Employment Act).

In Appointments Procedure for Teachers at Umeå University the qualifications requirements and assessment criteria for the appointment and promotion are specified.

A person qualifies for appointment as lecturer if they hold a Master's degree or higher, or if they have other professional skills that are relevant with regard to the subject area of the appointment and the duties included therein.

An appointment as lecturer is primarily to involve teaching. The appointment is mainly to be used when the organisation is in need of current professional expertise. Professional skills can be accompanied by other assessment criteria, for example leadership and administrative skills which then is included in the employment profile and advertisement.

General assessment criteria for all teacher categories are a good ability to cooperate and the expertise and suitability required in general to complete the work duties well.

Format of the application

At Umeå University, applications for advertised appointments are made via a digital application system (Varbi). The applicant follows the instructions in the digital recruitment system, in which the required documents are uploaded.

All documents must be received by the university at the end of the application period. The digital application system closes at midnight on the last day of application.



A complete application for appointment as a lecturer includes:

- personal letter, including contact details
- list of qualifications/CV
- report on professional skills
- if requested, a report on educational activities
- copies of relevant degree certificates
- references including contact details.

A late application or an addition to an application may be taken into consideration if there are special reasons.